

## New Graduate Student Checklist

### Homewood Schools Day/Fulltime Programs

### Krieger School of Arts and Sciences

### Whiting School of Engineering

#### Before Arrival

- Complete Pre-Entrance Health Form Requirements:** <http://studenthealth.johnshopkins.edu/>
  - The Johns Hopkins University Student Health and Wellness Center requires that all incoming students be compliant with its health and immunization requirements. Students are required to provide proof of immunity to certain communicable diseases and complete the pre-entrance health requirements in its entirety. All incoming students must submit a pre-entrance health form signed by their health care providers and complete three online forms via the Pyramed Health WebPortal for verification purposes. The deadline to submit health and immunization requirements is JULY 15. Failure to comply with the pre-entrance health requirements prior to your arrival on campus will block you from class registration, adding or dropping classes and interrupt orientation which may result in a \$100 health form completion fee.
  
- Secure Off-Campus Housing:** [www.jhu.edu/hds/offcampus](http://www.jhu.edu/hds/offcampus)
  - JHU does not have an on-campus Graduate Housing Program, but we do have ample off-campus housing in the community. With over 20 commercial properties in the immediate Homewood Campus area and our residential housing database, you should be able to find suitable housing before the start of classes. Extensive housing information is posted on the Off Campus Housing Office's website.
  
- Submit Final Documents:** <http://grad.jhu.edu/admitted-students/>
  - You must contact your institution to have your final academic transcripts sent directly to the Office of Graduate Admission and Enrollment office. All official transcripts sent electronically should be sent to [graduateadmissions@jhu.edu](mailto:graduateadmissions@jhu.edu). Mailed transcripts should be sent in their fully sealed, institutional envelopes directly to the Office of Graduate Admission and Enrollment, 3400 N. Charles St., Shriver Hall 28, Baltimore, MD 21218. Delays in receiving these documents may prevent registration in your first or future terms.
  
- Health Insurance Enrollment:** <http://web.jhu.edu/registrar/students/health>
  - It is University policy that all full-time students in the Schools of Arts & Sciences and Engineering maintain adequate health insurance coverage to provide protection against unexpected accidents and illnesses. As a full-time student, you will be automatically enrolled in the University's health insurance plan. For more detailed information, please visit the Registrar's website.
  
- Activate your JHU Email:** <http://web.jhu.edu/registrar/forms-pdfs/GRCreatingYourJHEDOutlookLive.pdf>
  - All students are provided with a Johns Hopkins email account and are required to set up their mailbox. You will receive an e-mail from Web Registration, Office of the Registrar, about your JHED Login ID Name. Please follow the directions on that e-mail by going to <http://my.jhu.edu> and selecting "Login".
  
- Register for Orientation:** <http://grad.jhu.edu/admitted-students/orientation/>
- Plan on arriving with enough time to settle yourself and get rest before orientation and welcome events!**

#### Upon Arrival

- Pick up your J-Card** – You will get your JCard (Hopkins ID card) when you arrive. You are encouraged to upload a photo ahead of time so that the card will be ready upon arrival to campus. The cards can be picked up during [Early Check-in for Orientation](#) or at the J-Card office located in room 51 of Garland Hall.

- ☐ **Attend the Graduate Student Orientation Events:** <http://grad.jhu.edu/admitted-students/orientation/>
- ☐ **Attend Department Orientation Activities** – To Be Announced
- ☐ **Secure Building Access** – Please speak with your department about what building/lab/office access you might need.
- ☐ **Postal Mail and Department Mailboxes** – U.S. mail and campus mail are picked up and delivered to the department office. Please check with your department regarding how mail is processed.
- ☐ **Set-up Campus Parking (if needed):** [http://www.parking.jhu.edu/parking\\_students.html](http://www.parking.jhu.edu/parking_students.html)
  - Parking is available for grad students on campus at any available lot. Generally, this includes the San Martin, and South garages and the surface lots. Graduate students receiving a paycheck from the university are eligible for payroll deduction to pay for parking.
- ☐ **Register for Classes** – Please speak with your department regarding specific registration instructions.

### International Graduate Students

- ☐ **Check in with Office of International Services:** <http://ois.jhu.edu/>
  - After arriving in the U.S., complete your online check-in form and upload copies of your immigration documents as instructed on the form. The check in form is accessed via <http://ihopkins.jhu.edu>. You will have received specific information on this process in an email from the Office of International Services (OIS).
  - Visit OIS during designated check-in times to complete the process (Garland Hall, 3rd Floor)
- ☐ **Obtain a Social Security Number (SSN):** <http://www.ssa.gov/ssnumber/>.
  - SSNs are important to have not only for payroll, but also help in terms of signing up for a cell phone service, utilities (BGE (electric and gas), internet, etc.
  - The original Social Security Card must be brought to Student Employment for verification.
  - International graduate students not paid directly by JHU may not need to obtain an SSN; consult OIS in this case.
- ☐ **Plan on arriving with enough time to settle yourself and get rest before orientation and welcome events!**

### Additional Resources

Graduate Affairs - <http://homewoodgrad.jhu.edu/>  
 Life at Hopkins - <http://homewoodgrad.jhu.edu/life-at-hopkins/>  
 Financial Aid - <http://finaid.johnshopkins.edu/grads.html>  
 Graduate Representative Organization (GRO) - <http://gro.jhu.edu/>  
 Baltimore Collegetown - <http://baltimorecollegetown.org/>