

# Robotics Graduate Student Annual Review Form

Student Full Name: \_\_\_\_\_ Academic Year (for example, 25-26): \_\_\_\_\_

**Part 1 Student:** This form should summarize your accomplishments this academic year and indicate your plans for the coming year. Please complete, sign, and discuss this with your advisor. Attach your unofficial transcript to this form.

Responsible Conduct of Research course completed?    No    Yes

Which semester and year (ex. FA25)? \_\_\_\_\_

Research Laboratory Safety course completed?    No    Yes

Which semester and year? \_\_\_\_\_

Academic Ethics course completed?    No    Yes

Which semester and year? \_\_\_\_\_

**Part 1 Student:** This form should summarize your accomplishments this academic year and indicate your plans for the coming year. Please complete, sign, and discuss this with your advisor. Attach your unofficial transcript to this form.

Planned courses for the next 2 semesters:

Major research accomplishments (papers, conferences, etc.):

Academic, research, and career goals for upcoming year:

Additional comments:

**Part 2 - Advisor:** This form should guide a discussion with your student/advisee about their accomplishments, progress, goals, and areas for improvement. This discussion is an opportunity to evaluate the student/advisor relationship and create a more effective research partnership. Below are topics that should be commented on and covered in the discussion. Please consider these issues before meeting with the student. Space is provided for notes. **Both you and the student will sign this form.**

**Educational Progress** (academic progress, teaching opportunities, TA opportunities):

**Research** (discuss if applicable: thesis/research/internship topic/s, past and future publications, ability to conduct quality research, ability to generate and present new ideas, overall progress):

**Logistics and post-graduation/career goals** (graduation timeframe, progress towards student's post-graduate goals):

**Professionalism** (discuss as applicable: conduct, presentation skills, writing skills, communication skills, teamwork):

**Other** (if applicable):

Advisor signature \_\_\_\_\_

Date \_\_\_\_\_

I have reviewed this document with my advisor and I have seen his/her comments.

Student signature \_\_\_\_\_

Date \_\_\_\_\_