

**Essay Advisor/Advisee
Mutual Work Agreement Form
Robotics Master of Science in Engineering**



Name: _____ Hopkins ID#: _____
Faculty Advisor: _____ Estimated Graduation Date: _____
Responsible Conduct of Research completion date: _____
Essay Research Start Date (at least 3 months before completion date): _____
Estimated Essay Completion Date: _____

The final version of the master's essay must be submitted, with the cover page signed by the student's advisor, to the LCSR Administrative Office and EDT (Electronic Theses and Dissertation staff) by the essay completion date.

It is recommended that students meet with their essay advisors to develop a timeline for research and essay writing, and that portions of the essay be written as the research proceeds. For example, the introduction, background, and motivation for the research can and should often be written in the very early stages of the research. It is recommended that the student and advisor choose a second reader to review the essay.

Proposed Essay Title: _____

Essay Research Description:

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Research is open-ended, so the direction may change, within reason. Students should consult with their advisor throughout their research writing. Throughout the research and writing of the master's essay, the student should be registered for the Robotics master's essay course or as a non-resident. (Continued on p. 2)

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The opportunity to work with other researchers is a privilege. I understand that this essay should be my top academic priority, both out of consideration for my supervisor's time and because others may be depending on my results.

I agree to keep my supervisor apprised of my progress throughout the essay, via weekly written updates or another agreed-upon mechanism.

I will submit a well-written essay and properly documented supporting materials to my advisor at least 4 weeks before the Robotics essay submission deadline (for more details: <http://lcsr.jhu.edu/robotics-mse-academic-resources/>). Failure to meet this deadline or other agreed upon milestones could delay graduation. I understand that my supervisor may request changes or additions before approving the essay, which could affect my ability to graduate in the anticipated timeline. Consistent communication with my advisor is crucial to my successful completion.

Student's Signature

Date

Essay Advisor's Signature

Date

Robotics Director of Education Signature

Date